



## CONSTITUTION OF AFRICAN GEOPHYSICAL SOCIETY

### 1.0. NAME

- 1.1 The name of the organization shall be “**African Geophysical Society**” (AGS)”, hereinafter referred to as the “**Society**”.

### 2.0. RESIDENCE

- 2.1 The residence of the Society to be known as the “International Secretariat” shall move with the serving President of the Society, or such other address as may subsequently be decided upon by the Council and approved by the Annual General Meeting (AGM) The Society shall carry out its activities only in places and premises which have the prior written approval from the relevant authorities, where necessary.

### 3.0. FINANCIAL YEAR

- 3.1. The financial year for the Society shall be ~~is~~ the calendar year.

### 4.0. OBJECTIVES

The objectives and purposes for which the Society is established are to:

- i. Provide a forum for discussion and co-operation among geo-physicists, space scientists, engineers and other professionals in related disciplines in Africa, in particular, and in the world at large.
- ii. Disseminate information on scientific and technical research and discoveries, and promote public understanding of the role and potential of Space Science and Technology in socio-economic development.
- iii. Promote teaching, research and development, diffusion and application of space science and technology in society
- iv. Promote study of the Earth, other planets and Space; and their environments,
- v. Promote cooperation between scientists and among scientific organizations involved in geophysics and related disciplines,

- 32 vi. Initiate and participate in research programs in Earth sciences, space science and related  
33 disciplines,  
34 vii. Advance the various relevant disciplines through scientific discussion, publication, and  
35 dissemination of information  
36 Encourage programmes and research in geophysics, space science and other related  
37 disciplines that will advance socio-economic development in Africa.  
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39 The Society achieves its objectives through a series of activities which may be  
40 organized by:

- 41 a) The Society itself  
42 b) The Society jointly or in co-operation with other organizations;  
43 c) Other organizations with limited Society's involvement  
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45 These activities may be carried out in co-operation with other bodies and programmes  
46 working in related areas at international, regional and national levels, inter-  
47 governmental, governmental and non-governmental organizations.

48 Specifically, therefore, the activities include:

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50 (i). Organization of seminars, conferences, symposia, training courses and workshops in  
51 various areas of Physics including education of the public.  
52 (ii) Exchange of personnel, material and equipment in the field of space science,  
53 Geophysics, other Earth sciences related disciplines, and Astronomy, among  
54 African Institutions.  
55 (iii) Establishment of working links with other professional organizations in the field.  
56 (iii). Establishment of appropriate mechanisms for exchange of information.  
57 (iv). Development of cooperative programmes at regional and sub-regional levels  
58 concerned with research, demonstration and testing among others.  
59 (vi). Preparation and maintenance of directories of individuals, institutions and research  
60 projects in the field of relevant Physics disciplines undertaken by the society in Africa.  
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## 62 **5.0. MEMBERSHIP**

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64 Membership of the Society shall be open to persons or groups engaged in teaching, research,  
65 and development of Geophysics, Earth Sciences and Space Science and Technology in Africa  
66 and other persons with interest in the purposes of the Society. Individual members should hold a

67 minimum qualification of a Bachelor's Degree with Physics, astronomy, or space science  
68 background..

69 The following shall constitute categories of membership

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72 5.1 ~~The membership is not restricted to individuals of African origin and shall consist of the~~  
73 ~~following:~~

- 74 a) **Individual Members:** Individual members are persons who are professionally  
75 engaged in or associated with studies of Earth and Space sciences, subscribe to the  
76 objectives of the Society and pay the appropriate membership fee.
- 77 b) **Fellows:** A Fellow of the Society shall be a scientist who has attained  
78 acknowledged eminence in the geophysical sciences. Fellows shall be individual  
79 members selected in accordance with the provisions of the Bylaws.
- 80 c) **Supporting Members:** An individual who desires identification with the Society and  
81 wishes to support its objectives but does not meet the qualifications of Member(s)  
82 under section a. of this Article may become Supporting Member of the Society.
- 83 d) **Affiliate Members:** A corporation, academic institution, or other organization with  
84 bias in disciplines relevant to the scope of the Society may become an Affiliate of  
85 the Society. The designated representative of the corporation, institution, or  
86 organization shall enjoy the privileges of a Member.

87 5.2. Only Individual Members who are 21 years of age and above shall have the right  
88 to vote and hold office in the society.

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90 5.3. Membership of the Society, in whatever category, does not constitute any right to  
91 the funds of the Society.

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93 5.4. Members of the Society shall not receive any remuneration from the Society, but may be  
94 reimbursed expenses incurred on Society's business based on the established guidelines  
95 approved by the Council.

96 5.5. All members except those exempted by the Bylaws shall pay dues at rates set by the  
97 Council.

98 5.6. All individual members except those specifically exempted by the Bylaws shall  
99 receive publications and other materials which, by decision of the Council, are sent to  
100 members who have paid dues for the current year. Any member, on request, shall be  
101 removed from the mailing list for any or all of these publications.

102 5.7. All individual members are eligible to subscribe to Society journals and to purchase other  
103 Society publications at member rates established by the Council ~~Secretary General~~.

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105 5.8. A member who does not pay the annual dues for a calendar year shall not have the right  
106 and privileges of membership as outlined in section 5.0 of this Article,

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109 **6.0 APPLICATION FOR MEMBERSHIP**

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111 6.1 Application for membership of the Society may be made by a corporate body or  
112 individuals and shall be granted membership, upon approval by the Council subject to  
113 ratification by the Annual General Meeting.

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115 6.2 Where the AGM declines to approve membership provisionally granted by the council ,  
116 the decision by the AGM shall be final.

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118 **7.0 TERMINATION OF MEMBERSHIP**

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120 7.1 A member desiring to resign from the Society shall submit his/her letter of resignation to the  
121 Secretary and the resignation shall take effect from the date of receipt by Secretary of that letter,  
122 as long as there will be no outstanding issues that the member has to first settle with the society.  
123 In cases where the member is part of the executive, he/she will first furnish the council with the  
124 report in his/her capacity to ensure that the integrity of the society and the member is upheld.

125 7.2 A member may be expelled from membership of the Society if the AGM so recommends and  
126 if the AGM shall resolve by two thirds majority of the members present that the member should  
127 be expelled on the grounds that his conduct is prejudicial to the good name of the Society , or  
128 that he has contravened any of the provisions of the constitution of the Society.

129 7.3 The Council shall have power to suspend a member until the next General meeting of the  
130 Society. Notwithstanding such suspension, a member whose expulsion is proposed shall have the  
131 right to defend himself/herself before a meeting of the AGM at which his/her expulsion is to be  
132 considered.

133 7.4 A person who resigns or is removed from the membership of the Society shall not be entitled  
134 to refund of his subscription any moneys contributed by him/her to the Society.

135 7.5 A member who falls in arrears with his annual subscription for more than twelve months  
136 shall automatically cease to be a member of the Society and his/her name shall be struck out of  
137 the register of members; the AGM may however in its discretion reinstate such a member on  
138 payment of the total amount of subscription outstanding.

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143 **8.0. MEMBERSHIP AND ANNUAL SUBSCRIPTIONS**

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145 8.1 The membership fees shall be determined from time to time by the AGM on  
146 recommendation of the Council.

147 8.2 Any additional funds required for special purposes may only be raised from members  
148 with the approval of the AGM.

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150 **9.0. SUPREME AUTHORITY AND PLENARY SESSION**

151 9.1. The supreme authority of the Society is vested in the AGM.

152 9.2. An Annual General Meeting , of the Society open to all shall be held during each  
153 General Assembly of the Union.

154 9.3. At other times, A Special AGM may be convened by -by the President on the request  
155 in writing of not less than 25% of the total voting membership, which is the lesser, and  
156 may be called at anytime by order of the Council. The notice in writing shall be given to  
157 the Secretary setting forth the business that is to be transacted. The Special AGM  
158 Extraordinary Plenary shall be convened within two months from the date of receipt of  
159 this request.

160 9.4. If the Council does not within two months after the date of the receipt of the written  
161 request proceed to convene a Special AGM , the members who requested for the Special  
162 AGM -shall convene it - by giving ten days' notice to voting members setting forth the  
163 business to be transacted and simultaneously posting the agenda on the Society's  
164 website. .

165 9.5. At least 21 days ' notice shall be given of an Annual AGM and at least 14 days' notice  
166 of an Special AGM . Notice of the meeting stating the date, time and place of meeting  
167 shall be sent by the Secretary to all voting members. The particulars of the agenda shall  
168 be posted on the Society's website four days in advance of the meeting.

169 9.6. Unless otherwise stated in this Constitution, voting by proxy shall not be allowed at all  
170 General Meetings.

171 9.7. The following shall constitute the business at the at the AGM

172 a. The President's report

173 b. The Treasurer's report containing the previous financial year's accounts and annual  
174 report of the Council.

175 c. Elections of Office Bearers: Where applicable, the election of office-bearers and  
176 Auditors for the following term shall be considered.

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## 178 10. QUORUM AT ANNUAL GENERAL MEETINGS

179 10.1 The quorum at an AGM shall be at least 25% of the total voting membership or 30 voting  
180 members, whichever is the higher.

181 10.2 In the event of there being no quorum at the commencement of the AGM, the meeting shall  
182 be adjourned for half an hour and should the number then present be sufficient to form a quorum,  
183 those present shall be considered a quorum, but they shall have no power to amend any of the  
184 existing Constitution.

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186 10.3 In meetings of the Council, the Sections, the Committees, and the AGM, decisions shall be  
187 made by simple majority of those present and voting 'for' and against, with the exception of  
188 changes to the Constitution.

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**10.0. SCHEDULES OF THE SOCIETY**

10.1. The Society comprises Sections covering different areas of Earth and Space sciences.  
The Sections are:

- a) Solid Earth Science
- b) Atmospheric Science
- c) Ocean Science
- d) Astronomy and Planetary Science
- e) Solar and Terrestrial Science
- f) Hydrological Science

209 Details of the areas covered by each section are given as follows:

<b>S</b>	Solid Earth Science (geology, geodesy, geophysics, geochemistry, biogeosciences)
<b>A</b>	Atmospheric Science (Small scale and local wind systems, air pollution, mesoscale processes, global wind systems, cyclones, weather forecasting, atmospheric chemistry, global climate and its change, meteorology)
<b>O</b>	Ocean Science (Estuarine and costal oceanography, ocean circulation, marine biogeochemistry, paleoceanography, marine geology, and atmosphere-ocean coupling.
<b>PA</b>	Astronomy and Planetary Science (interior, surface, magnetosphere, ionosphere, and upper atmosphere of solar system bodies other than earth, cosmology)
<b>ST</b>	Solar and Terrestrial Science (sun, interplanetary medium, heliosphere, the magnetosphere, ionosphere, and upper atmosphere of planet earth, space weather)
<b>H</b>	Hydrological Science (Hydrometeorology, Surface Water Hydrology, Ground Water Hydrology, Water Resources Planning and Management, Hydroinformatics)

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10.2. The formation of new Sections and the reorganization of Sections must be approved by the Council and ratified by an Annual General Meeting.

10.3. Each Section shall have its own Section Chair, Section Vice- Chair (Chair-Elect or Past Chair) and one or more Section Secretaries.

**11.0 EXECUTIVE AND COUNCIL**

11.1. The administration of the Society shall be entrusted to the Council comprising of an Executive Committee and the Section Chairs. The Executive Committee consists of the following:

- a) A President

- 224 b) A Vice-President (President-Elect or Past –President)  
225 c) A Secretary General  
226 d) An Assistant Secretary General (Secretary General –Elect or Past Secretary  
227 General)  
228 e) Publicity/Organising Secretary  
229 f) An Assistant Publicity/Organising Secretary  
230 g) A Treasurer  
231 h) An Assistant Treasurer (Treasurer-Elect or Past-)  
232 i) Editor  
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234 11.2. These officers shall be members under Article 5.0. Each shall serve in such capacity  
235 without honorarium or other compensation except for reimbursement of reasonable  
236 expenses incurred on behalf of the Society  
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238 11.3. A Council Meeting shall be held at least 3 times a year after giving seven days' notice  
239 to Council members. The President may call a Council meeting at any time by giving  
240 two weeks' notice. At least 1/2 of the Council members must be present for its  
241 proceedings to be valid.

242 11.4. Any members of the Council absenting themselves from three meetings consecutively  
243 without satisfactory explanations shall be deemed to be withdrawn from the Council  
244 and a successor may be co-opted by the Council to serve until the next AGM. Any  
245 changes in the Council shall be notified to the Registrar of Societies within two weeks  
246 of the change.

247 11.5. The duty of the Council is to organize and supervise the day to day activities of the  
248 Society. The Council may not act contrary to the expressed wishes of the society  
249 members without prior reference to it and shall always remain subordinate to the  
250 General Meetings.

251 11.6. The Council has power to authorize the expenditure of a sum not exceeding \$50,000/-  
252 (I would suggest that we put some small fraction of the budget here because we don't  
253 know how much will be available. There may be cases when we even don't have this  
254 amount) per month from the Society's funds for the Society's purposes.

255 11.7. The Council may appoint a professional secretariat to perform assigned duties. The  
256 appointed secretariat may be nominated by the Council to be an official signatory for  
257 withdrawals from the bank.

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## 261 **12.0. TERMS OF MEMBERS OF THE COUNCIL**

262 12.1. The President shall be elected to serve for a term of 2 years. He/she shall be elected one  
263 year before the beginning of the term of office, and in that period serve as President-Elect,  
264 and shall continue as a member of the Council for one year after the term of office, as  
265 Past-President. The President-Elect or the Past-President, respectively, is the Vice-  
266 President of the society.

267 12.2. The President shall not be eligible for immediate re-election.

- 268 12.3. The President shall normally preside at meetings of the Council and the AGM, and shall  
269 be an ex-officio member of all Committees (if not already specified). If the President is  
270 unable to act, for whatever reason, the Vice-President shall deputize for him/her.
- 271 12.4. The Secretary General shall be elected to serve for a term of two years, and shall be  
272 eligible for immediate re-election once. He/She shall be elected one year before the  
273 beginning of the term and serve as Assistant Secretary General (Secretary General -Elect),  
274 and shall continue for one year after the term as a member of Council as Assistant  
275 Secretary General (Past-Secretary General). An Assistant Secretary is either Secretary-  
276 Elect or Past-Secretary.
- 277 12.5. Publicity/Organizing Secretary shall be elected to serve for a term of two years, and shall  
278 be eligible for immediate re-election once.
- 279 12.6. The Treasurer shall be elected to serve for a term of two years, and shall not be eligible  
280 for the consecutive term. He/She shall be elected one year before the beginning of the  
281 term and serve as Assistant Treasurer (Treasurer -Elect) and shall continue for one year  
282 after the term as a member of Council as Assistant Treasurer (Past-Treasurer). An  
283 Assistant Treasurer is either Treasurer-Elect or Past-Treasurer
- 284 12.7. The Chair of each Division or Section shall be elected for a term of two years, and shall  
285 be eligible for immediate re-election once only. The Section Chairs shall serve for a term  
286 of two years. Each shall be elected one year before the beginning of the term and serve as  
287 Section Vice-Chair (Section Chair-Elect), and shall continue for one year after the term  
288 as Section Vice-Chair (Past-section Chair). A Vice-Chair is either Chair-Elect or Past-  
289 Chair.
- 290 12.8. In a year in which no General Assembly of the Society can be held, the term of office of  
291 members of the Council may be extended by a maximum of one year with the agreement  
292 of those members of Council whose term of office is not completed.

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### 295 **13.0. NOMINATIONS COMMITTEE**

- 296 13.1. For the election of Council members at the AGM , the Council may appoint a  
297 Nominations Committee. The tasks of the Nomination Committee are as follows:  
298 a) Prepare a slate of candidates for the Council members, i.e., President-Elect,  
299 Secretary General-Elect, Editor-in-Chief, Treasurer-Elect and Section Chairs-  
300 Elect. Ideally, two to three candidates are required for each of these positions. The  
301 candidates for the Section Chairs-Elect will be identified in consultation with the  
302 individual Sections.  
303 b) Ascertain the willingness of all candidates to stand for election; and  
304 c) Present the proposed slates to the Council for approval. In selecting nominees,  
305 care should be given to assure that there is representation of the Society's diverse  
306 regional and disciplinary interests and that the Council reflects, over time, a  
307 reasonable balance of these interests.
- 308 13.2. Election will be by ballot. In the event of a tie, the Chair of the Nomination Committee  
309 shall have a casting vote. Ballots marked for candidates for Section Chair-Elect in more  
310 than one Section will be declared null and void as far as Section elections are concerned.  
311 Space for write-in candidates will also be provided.
- 312 13.3. Elected officers shall be by simple majority.



313 13.4. In case of lone candidates, the candidate must score 60% of the vote of the available  
314 electorates.

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#### 317 **14.0. DUTIES OF THE OFFICE-BEARERS**

318 14.1. The President shall chair all General and Council meetings. He/she shall also represent  
319 the Society in its dealings with outside persons.

320 14.2. The Vice-President shall assist the President and deputize for him/her in his/her  
321 absence.

322 14.3. The Secretary General shall keep all records, except financial, of the Society and shall  
323 be responsible for their correctness. He/she will keep minutes of all General and Council  
324 meetings. He/she shall maintain an up-to-date Register of members at all times.

325 14.4. The Assistant Secretary General shall assist the Secretary General and deputise for  
326 him/her in his/her absence.

327 14.5. The Editor-in-Chief shall be responsible for management of the publications of the  
328 Society.

329 14.6. The Treasurer and/or an appointed Society Secretariat shall keep all funds and collect and  
330 disburse all moneys on behalf of the Society and shall keep an account of all monetary  
331 transactions and shall be responsible for their correctness. He/She and/or the Society  
332 Secretariat are/is authorized to expend up to \$1,000/- per month for petty expenses on  
333 behalf of the Society. He/She will not keep more than \$1,000/- in the form of cash and  
334 money in excess of this will be deposited in a bank to be named by the Council. Cheques,  
335 etc. for withdrawals from bank will be signed by the Treasurer and either the President or  
336 up to any 2 member of the Council.

337 14.7. The Assistant Treasurer shall assist the Treasurer and deputize for him/her in his/her  
338 absence.

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#### 340 **15.0. ADVISORY COMMITTEE**

341 15.1. Membership of Advisory Committee shall be by nomination by the Executive  
342 committee members only, subject to ratification by the AGM.. Membership shall not  
343 exceed Five and each member shall serve for a maximum of two terms each of two  
344 (2) years. The Advisory Committee shall serve in advisory capacity to the Executive  
345 Committee in steering the affairs of the Society. In any event of any grievances,  
346 misunderstandings, conflicts, and any other ugly occurrence, the advisory committee  
347 shall mediate in finding solution to such misunderstandings/problems in the best best  
348 way possible, taking into account the greater good of the Society.

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#### 351 **16.0. APPOINTMENT OF AUDITORS**

352 16.1. One voting member, not being members of the Council, shall be elected as Honorary  
353 Auditors at alternate Annual General Meeting and will hold office for a term of two  
354 years only and shall not be re-elected for a consecutive term.

- 355 16.2. The Council will appoint a certified auditor to audit the Society's account. The auditor  
356 will be approved at alternate AGM and will hold office for a term of two years only and  
357 shall not be re-elected for a consecutive term.
- 358 16.3. The auditor  
359 a) Will be required to audit each year's accounts and present a report there upon to the  
360 AGM.  
361 b) May be required by the President to audit the Society's accounts for any period within  
362 their tenure of office at any date and make a report to the Council.
- 363 16.4. The financial year shall be from 1st January to 31st December

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## 365 **17.0. TRUSTEES**

- 366 17.1. If the Society at any time acquires any immovable property, such property shall be  
367 vested in trustees subject to a declaration of trust.
- 368 17.2. The trustees of the Society shall:  
369 a. Not be more than four and not less than two in number.  
370 b. Be elected by a General Meeting..  
371 e. Not effect any sale or mortgage of property without the prior approval of the  
372 AGM
- 373 17.3. The office of the trustee shall be vacated:  
374 a. If the trustee dies or becomes a lunatic or of unsound mind.  
375 b. If he/she is guilty of misconduct of such a kind as to render it undesirable that  
376 he/she continues as a trustee.  
377 c. If he/she submits notice of resignation from his/her trusteeship.
- 378 17.4. Notice of any proposal to remove a trustee from his/her trusteeship or to appoint a new  
379 trustee to fill a vacancy must be given by posting it on the notice board in the Society's  
380 premises at least two weeks before the AGM -at which the proposal is to be discussed.  
381 Such notice shall also be posted on the society's website. The result of such AGM shall  
382 then be notified to the Registrar of Society.
- 383 17.5. The address of each immovable property, name of each trustee and any subsequent  
384 change must be notified to the Registrar of Society.

## 385 **18.0 PATRON**

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387 There shall be a patron of the Society.

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## 389 **19.0. AWARD**

- 390 19.1. In order to achieve its objectives, the Society shall present Awards and Medals, in  
391 addition to Honorary Memberships defined in Rule 4.1. The Council shall appoint Award  
392 Committee to:  
393 a) consider the need or desirability for creation of new awards and medals of the  
394 Society;  
395 b) identify and nominate appropriate recipients of the award and medal, and  
396 fellowship;  
397 c) report the slates of candidates to the Council for approval.

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## 399 **20.0. VISITORS AND GUESTS**

- 400 20.1. Visitors and guests may be admitted into the premises of the Society but they shall not  
401 be admitted into the privileges of the Society. All visitors and guests shall abide by the  
402 Society's rule and regulations.
- 403 20.2. Depending on the availability of funds, the society may sponsor some limited number of  
404 research students to attend conferences organized by the society. In this case, there will  
405 be a selection committee and sponsored students will be required to give oral/poster  
406 presentations in their respective sessions.

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## 408 **21.0. PROHIBITIONS**

409 21.1 Gambling of any kind, excluding the promotion or conduct of a private lottery  
410 which has been permitted under the Private Lotteries Act of any African state on the  
411 Society's premises. The introduction of materials for gambling or drug taking and of bad  
412 characters into the premises is prohibited.

413 21.2 The funds of the Society shall not be used to pay the fines of members who have  
414 been convicted in a court of law.

415 21.3 The Society shall not engage in any trade union activity as defined in any written  
416 law relating to trade unions for the time being in force in any African state.

417 21.4 The Society shall not attempt to restrict or interfere with trade or make directly or  
418 indirectly any recommendation to, any arrangement with its members which has the  
419 purpose or is likely to have the effect of fixing or controlling the price or any discount,  
420 allowance or rebate relating to any goods or service which adversely affect consumer  
421 interests.

422 21.5 The Society shall not indulge in any political activity or allow its funds and/or  
423 premises to be used for political purposes.

424 21.6 The Society shall not hold any lottery, whether confined to its members or not, in  
425 the name of the Society or its office-bearers, Council or members unless with the  
426 prior approval of the relevant authorities.

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## 428 **22.0. AMENDMENTS TO CONSTITUTION**

429 22.1. No alteration or addition/deletion to this Constitution shall be made except at the AGM  
430 and with the consent of two-thirds of the voting members present, and they shall not  
431 come into force without the prior sanction of the Registrar of Societies.

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433 **22.2.** In the event of any question or matter pertaining to day-to-day administration which is  
434 not expressly provided for in this Constitution, the Council shall have discretion to provide  
435 direction. The decision of the Council shall be final unless reversed at an AGM.

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## 437 **23.0. DISPUTES**

438 23.1. In the event of any dispute arising amongst members, they shall attempt to resolve the  
439 matter at a Special AGM in accordance with this Constitution. Should the members fail to  
440 resolve the matter, they may take the matter to a court of law for settlement.

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## 443 **24.0. THE SECRETARIAT**

- 444 24.1. The administrative office the Society shall be located at the Residence described in  
445 section 2.0
- 446 24.2. The administrative office shall be established at – the Secretariat and shall be headed  
447 by a Programme Officer.
- 448 24.3. The Programme Officer shall be responsible to the President of the Society.
- 449 24.4. The Programme Officer shall be appointed according to the Bylaws of the society.

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## 452 **25.0. DISSOLUTION**

- 453 25.1. The Society shall not be dissolved, except with the consent of not less than  $\frac{3}{5}$  (I suggest  
454 that we use  $\frac{2}{3}$  here) of the total voting membership of the Society expressed, either in  
455 person, at a Special AGM convened for the purpose.
- 456 25.2. In the event the Society being dissolved as provided above, all debts and liabilities legally  
457 incurred on behalf of the Society shall be fully discharged, and the remaining funds will  
458 be disposed of in such manner as the Special AGM may determine or donate to an  
459 approved charity or charities within Africa.
- 460 25.3. A Certificate of Dissolution shall be given within seven days of the dissolution to the  
461 Registrar of Society.

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## 471 **THE BY-LAWS**

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### 473 **BY-LAW 1**

#### 474 **Patron**

- 475 1.1 In accordance with article 18 of the constitution, the Council shall from time to time  
476 invite a suitable person to be the patron of the Society.
- 477 1.2 The functions of the patron shall be:
- 478 a) To present new members with membership certificates.
  - 479 b) To preside over the annual awards of prizes and honours for distinguished scientific  
480 and technological achievements.
  - 481 c) To give guidance to the Society in terms of specific activities geared towards the  
482 development of Space Science and Technology and its expected contribution to  
483 socio-economic development.
  - 484 d) To fundraise for the Society.

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## **BY-LAW 2**

### **Board of trustees**

In accordance with article 17 of the constitution, the Executive council shall recommend names of three persons to the annual general meeting or to a special general meeting for appointment as trustees of the Society.

## **BY-LAW 3**

### **Auditor**

3.1 In accordance with article 16 of the constitution the governing council shall recommend the name of a person to be appointed as the auditor of the Society to the annual general meeting or to a special general meeting. Any vacancy in the office of the auditor shall be filled by appointment by the governing council, and the auditor so appointed shall hold office until the conclusion of the next annual general meeting.

3.2 A person appointed as the auditor of the Society shall not be eligible to become a member, honorary member or associate member of the Society, or a candidate for election as a member of the Executive.

3.3 The remuneration of the auditor shall be fixed by the annual general meeting, or by the Executive on the direction of the annual general meeting.

## **BY-LAWS 4**

### **Regulation for Election of Honorary and Associate members**

#### **4.1 Qualification for election of Honorary and Associate members**

a) In accordance with article 11 of the constitution, the Council shall recommend the names of persons received to the annual general meeting or to a special general meeting for election as honorary or associate members of the Society.

#### **4.2 Qualification for Election of Honorary Members**

a) The Executive council may nominate for election by an annual general meeting or special general meeting as an honorary member, a person who has made an outstanding contribution in furtherance of science and technology but no such nomination shall be made unless upon a ballot of the members of the Executive of at least three-quarters have been cast in favour of the nomination being made.

b) Nomination shall be by means of a certificate and the provision of paragraphs of these by-laws shall apply thereto except that a list of publications need not be furnished.

d) A certificate of nomination of a honorary fellow shall be prepared by the Secretary and the information contained in the certificate by means of which it is made shall be posted to each member at least 14 days before the annual general meeting or special general meeting at which nomination is to be submitted.

e) The nominee shall be declared elected if the a resolution for his election is passed by a majority of not less than two thirds of all the members voting in person or by proxy.

532 **4.7 Termination of Membership**

533 According to article 7 of the constitution, member of the Society shall have his  
534 membership terminated on the happening of any of the following events-

- 535 a) If he/she resigns by notice in writing to the Secretary;
- 536 b) If he/she is default for 12 months in paying of the annual subscription fee the  
537 governing council resolve that he/she shall cease to be a member ; provided that  
538 he applies and o payment of all arrears of subscriptions he may be reinstated as  
539 a member by a resolution of the Executive.
- 540 c) If a resolution is passed by ballot of the members of the Society to the effect  
541 that in its opinion he/she has been guilty of conduct detrimental to the Society,  
542 or its good name ; the following provision shall apply with respect to any such  
543 resolution
- 544 i) Before its submitted to such ballot, he/she shall be informed of the  
545 conduct complained of and given reasonable opportunity to show cause  
546 why his/she expulsion should not be effected; and
- 547 ii) If less than six members of the Executive committee vote in favour of it, it  
548 shall be deemed to have lapsed

549 **BY-LAW 5**

550 **Admission Fees and Annual Subscriptions**

551 In accordance with article 8 of the Constitution, the Executive and an  
552 annual general meeting shall approve the admission fees and annual  
553 subscription fee, which for the time being shall be as follows –

554 5.1 Admission Fees - Free  
555 Members - US\$ 10

556 Associate Members

557 Student Members

558 Institutional Membership

559 5.2 Annual Membership subscriptions:

560 Associate Members

561 Student members

562 Institutional membership

563 **BY-LAW 6**

564 **6.1 Executive Committee**

565 6.1.1 As provided under article 11 of the constitution, the governing  
566 council shall appoint an executive committee consisting of-

567 The President Chairman

568 The Vice President Member

572	The Secretary General	Member
573	Assistant Secretary General	Member
574	The Treasurer	Member
575	The Assistant Treasurer	Member
576	The Organizing Secretary	Member
577	The Editor in Chief	Member
578	The Assistant Editor in Chief	Member
579	Three Elected Members	Members

580

581

6.1.2 The function of the Executive committee shall be:-

582

583 a) To implement the decision of the annual general meeting and to act

584 for the annual general meeting in between its meetings;

585 b) To take action subject to reporting on behalf of the annual general  
586 meeting matters of emergency;

587 c) To initiate programmes and projects in furtherance of the aims and  
588 objectives of the Society.

589 d) To assist and guide the administration in running the affairs of the  
590 Astronomical Society.

591 e) To deal with matters pertaining to IAU and other International scientific  
592 bodies;

593 f) To finalize dates for various meetings including the Executive  
594 Committee and annual general meetings and any other meetings  
595 convened in the interest of the society.

596 g) To undertake any other business assigned to it by the annual general  
597 meeting.

598 h) To consider affiliation of the Society to any other organization in  
599 furtherance of its objectives and report to the Annual General Meeting for  
600 ratification or rejection.

601 6.1.3 The quorum of the executive committee meeting shall be five.

602

603

## 6.2 Editorials and Publications Committee

604

605 6.2.1 In accordance with article 9.3 of the constitution, the governing  
606 council shall appoint an editorial and publication committee consisting of -

607 The Editor in Chief Chairman

608 The Vice-Chairman Member

609 Assistant Treasurer Member

610 Assistant Secretary General Member

611 Two ordinary members Members

612 6.2.2 The function of the editorial and publication committee shall be:

613 a) To formulate policies for publications of the Society.

614 b) On behalf of the Society, to publish or to appoint publishers for such  
615 document as may be required to be published.

- 616 c) To be in charge of the Society archives, library and any exchange  
617 arrangement of publications with other bodies or professional Societies;  
618 and  
619 d) To undertake any other business assigned to it by the Executive  
620 Committee and the annual general meeting.

621  
622 **BY-LAW 7**

623  
624 **General and administration**

625  
626 **7.1 Non-disclosure of Confidential Business**

627  
628 Unless otherwise determined by the Executive Committee all business  
629 transacted at a general meeting of the Society or at a meeting of the  
630 Executive or any committee shall be treated as confidential.

631  
632 **7.2 Minutes**

633  
634 The Executive shall cause minutes to be made in soft and hard copies  
635 provided for the purpose of all resolutions and proceeding of every  
636 general meeting and all meetings of the governing council and any such  
637 minutes if assigned by the chairman of the meeting to which they relate  
638 or at which they are read shall be received as conclusive evidence of the  
639 facts stated therein.

640 **BY-LAW 8**

641  
642 **Revocation of, Amendments or Additions to the By-laws**

643  
644 8.1 Each proposal to change or repeal a by-law shall be given to the  
645 Secretary General in writing and shall specify exactly the alterations  
646 proposed. The next meeting of the Executive Committee shall consider  
647 the proposed alteration, and it shall recommend that the alteration be-

648 a) Approved; or

649 b) Rejected; or

650 c) Approved with amendment.

651 8.2 The Council shall then submit the proposal together with its recommendation to its  
652 members, either at a special meeting convened for the purpose or by email ballot as  
653 the Executive may determine. If the proposed alteration receives the affirmative votes  
654 of not less than two thirds of the members voting it shall be deemed to have been  
655 approved.

656  
657



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